The Office of Administration (OA) within the Executive Office of the President (EOP) is currently seeking military members for the EOP OA Skill Bridge program. This is an open continuous announcement.

OA was established in 1977 to provide a full range of administrative support and services to all EOP Components including financial management services, information technology (IT) management, cyber-security, and facilities management.

**DETAIL OPPORTUNITIES**

**Information Technology (IT) Office**

IT seeks individuals who have experience, and is interested, in the various IT specializations such as cyber, system, and network security; network technology; software development; system administration; and web design and app development. All IT experience will be considered with priority given to those with any of the following: successful track record for procurement of dev services; experience running a DevSecOps shop; experience deploying automated testing tools; and development experience in .NET (C#/SQL), Salesforce, ServiceNow, and/or iOS (mobile).

**White House Operations Center (WHOC)**

The WHOC seeks individuals who have experience and/or are interested in working in an Operations Center (Ops Center). Working in the WHOC involves coordinating with partners to plan improvement efforts, reacting to all operational or contingency incidents, and communicating those impacts throughout the EOP Campus. The ideal candidate has experience in working in an Ops Center and understands how to develop relationships with multiple stakeholders to solve problems.

**Personnel Security Division (PSD)**

The PSD seeks individuals to perform duties associated with analysis of personnel security information to make national security, suitability/fitness, and credentialing eligibility adjudications, recommendations and/or determinations. PSD serves as the operational expert to ensure EOP candidates and current EOP employees meet national standards for security, suitability, and credentialing for employment, retention of employment, and/or eligibility for physical and logical access to facilities and systems, and classified national security information. This position requires strong analytical and organization skills, knowledge of and compliance with national and EOP security, suitability, and credentialing regulations and policies, attention to detail, responsiveness, and the ability to clearly communicate with candidates and employees.

**Requirements:** (1) Pre-employment drug test and (2) Eligibility for a Top Secret security clearance.

**Location:** White House complex, Washington, D.C.

**Duration:** Up to six months.

For more information or if you have any questions, please contact Chris Mann, Skillbridge Program Manager, at **Skillbridge@eop.gov** or 202-395-5768.